



**Ontario Horticultural Association
District 2**

Fall Advisory Council Meeting

Minutes

October 25, 2014 10:10 a.m. – 3:12 p.m.

Host: Carleton Place & District Horticultural Society

Location: St. Andrew's Presbyterian Church
39 Bridge St, Carleton Place Ontario



1. 10:10 a.m. Call to order / Welcome

2. Introductions/Announcements

- Special guests;

Regrets from Jeff Blackadar were expressed by Kathryn Lindsay

- Results of D2/D1 boundary revision convention vote;

D1/D1 realignment was passed at the OHA Convention in Cornwall, Gloucester & Kemptville are re-aligning to D1. Financial matters; money transfer with societies were discussed and consensus to pro-rate based on 2014 membership to calculate transfer amount to D1. Gloucester & Kemptville are now reporting to D1 Director, Charles Freeman.

- D2 Executive vacant position;

With the re-alignment in D1/D2 the positions of an assistant director and secretary are vacant. Job descriptions will be sent out through the D2 news.

3. Society Roll Call:

| | | | | | |
|---|------------------------------|---|------------------|---|-----------------------|
| 2 | Almonte | 1 | Kanata March | 0 | Pakenham |
| 2 | Beachburg | 0 | Madawaska Valley | 0 | Pembroke |
| 1 | Carleton Place & District | 2 | Manotick | 2 | Perth & District |
| 0 | Deep River | 2 | Nepean | 0 | Petawawa |
| 2 | Eganville | 3 | Ottawa | 1 | Smiths Falls |
| 2 | Greater Ottawa Water Garden | 1 | OV Rock Garden | 1 | Stittsville-Goulbourn |
| | | | | 2 | West Carleton |
| | | | | | |
| | Re-aligning with District 1: | 4 | Gloucester | 0 | Kemptville |

4. Additions to Agenda;

9. b) Revenue/Expense sharing D2 Sponsored Events

Approval of Agenda w/ change; David Archer, Perth – Seconded; Kathleen Lang, Smith Falls

Icebreaker; Interesting ideas were discussed about squishing the Japanese beetle – serving tea to encourage public viewing at flower shows and help with the rejuvenation of our membership's garden.

5. In circulation:
 - District 2 contact list: make corrections; return to D2 Secretary;
Important as basis for creating D2 brochure via OHA website
 - Speakers list: Review/revise; return to D2 Secretary

6. Amendments / Approval of Minutes:
 - 2014 D2 Spring Advisory Council meeting
Approved; David Sissing Seconded; Judy Sauve
 - 2014 D2 AGM – request to forward any amendments; to be approved at 2015 AGM

7. D2 Executive Reports:
 - a. Treasurer – 2014 status;
 - Cash on hand and in Bank Accounts \$11,447.64 – Judging School \$ to be segregated from D2 financial reporting.
 - Financial transfer to D1; D1 transfer will be based on 2014 membership # in Gloucester & Kemptville. Formula = Total \$ amount minus judging school \$ divided by total 2014D2 membership multiplied by (2014 Gloucester + 2014 Kemptville membership)
 - 2015 Proposed D2 budget;
 - D1 transfer to be recalculated based on revised formula
 - Judging School fund to be kept in D2 and to open judging updates to D1 & D3
 - To delete OHA Convention Prizes
 - No cost involved to modify D2 banner
 - Brian Carson has volunteered to run book sale at D2 meetings.
 - OHA proposed and approved “Garden Week” 3rd week in June, discussion to donate money to OHA or host a special event will be revisited next year
 - An increase in membership due will be carried forward for discussion in the fall 2015

Karen Haddon moved to approved budget with revision - Seconded: David Sissing
All in favour
Revised Financial Report attached
 - b. Secretary – correspondence; expressions of sympathy – Nothing to report
 - c. Director – OHA bulb fundraiser, Spring 2015, packages handed out.
 - OHA Convention; the convention was well attended – new this year was judges update workshops and will become an part of the OHA convention events – election of officers, competitions.
 - OHA 2013 Annual Report available on website, Fall Board mtg, Judging Committee newsletters; “Judges Corner” for judges and “Show Table” for Societies
 - Scheduling of D2 Executive to attend Society AGMs was reviewed
 - Service certificates and pins are available to purchase to recognize your members service.

8. D2 Committee Reports:
 - a. D2 Communiqué (Linda Bartlett) – dissemination; to communicate D2 events and information on an “as required” basis
Anti-spam req’t – compliance within 2 yrs
 - b. D2 Photo competition (Linda Bartlett) – 2014 participation was low. Suggestion for Societies to use the same classes for their competition and photos can be entered in the D2 competition. Schedule and rules available on website.
 - c. Judges – Update (Linda Bartlett)
 - d. D2 & Society web sites (Candace Dressler); the new website is easier to manage, feedback is important to help maintain a useful website.
 - e. Junior Gardening (Jocelyne Laframboise) –2015 D2 grants (7 - \$50.00) are available to societies who maintain a junior program. Application, to D2 Treasurer, must be received by December 1st each year. Forms are available on the website for both D2 & OHA grants youth program.
OHA is also working on upgrading the youth program and youth leader standards. Supplementary insurance will be provided for youth program. More information will be forthcoming
 - f. Loblaws (Jocelyne Laframboise) – Steven Rahm, Loblaws D2 co-ordinator as not received any information for the 2014 Loblaws Garden Centre Receipts.

9. Other Business

- OHA/Society anti-spam implementation – email will be re-sent
- D2 event expense/revenue sharing;
 - o *Should the District benefit from profit?* After a lengthy discussion regarding the profit sharing of a D2 financially sponsored event, the motion was carried as follows;

Motion:

BIRT for events financially supported by District 2 (e.g. AGM, flower & edibles show) a donation will be made by the host Society(s) to the District from any profits.

Moved by: Alison Whitlock – Manotick

Seconded by: Elaine Petermann – Nepean

In Favour 16 Opposed 7 Motion carried

Tabled to D2 Communiqué follow-up:

- D2 Spring Advisory/AGM – preference for concurrent or sequential timing
- Society survey for speaker fee and judge’s honorarium

10. a. Spring Advisory Council / District AGM

2014 – Perth & District – Report and D2 thank you again

2015 – Pembroke/Petawawa - April 25, 2015

2016 – volunteer?

b. Fall Advisory Council

2014 – Carleton Place – Thank you to our host

2015 – Madawaska Valley - confirmed

2016 – Stittsville-Goulbourn – confirmed

- c. Flower & Edibles Show
 - 2014 – West Carleton/Kanata-March – report by Dave Sissing, 23 people participated – no youth entries – all previous information recorded onto a memory stick – all materials recovered from Societies throughout the District – show statistics, on-line registration, – Tea Room successful – Book Sale separate – expected 80 – 100 people and had half of that. D2 thank you again.
 - 2015 – Nepean/OV Rock Garden – Elaine Petermann, date is Aug 15th and the inventory of items was handed out
 - 2016 – volunteer?
 - a. Fun Day
 - 2014 – Gloucester H.S. report by Fleurette Huneault, exploring the bog and trails of the Mer Bleue was held on September 20, 6 experts in the study of lichens, mosses, wild edibles and the effects of global warming on carbon sinks (bogs) walked over 2 km with 64 people from D1 and D2 – a soup and sandwich lunch at the Maple Leaf Club and all joined an alternate group for an afternoon walk. It was a rain or shine Fun Day and the weather cooperated – it was a wonderful day.
 - 2015 – volunteer?
11. OHA-related Business:
- Convention
 - 2015 – D6 (Brant, Halton, Norfolk, Wentworth, Hamilton) – Redeemer College, Ancaster
 - 2016 – D19 (Waterloo) – Theme: Experiencing the Grand
 - 2017 – D4 – GTA
 - 2018 – D3 – Kingston/Gananoque
 - *Trillium* newsletter
 - President’s Quick Start (booklet)
 - Treasurer Liability Insurance
 - Awards (booklet): Service; Grants (community gardens, tree planting, special projects)
 - Annual reporting (Feb 1) – Please use the OHA web gateway for reporting so that Society information can be included in District reports generated from the on-line system demonstration (Jeff Blackadar) Reporting now includes a 100 word section to highlight your Society activities and to be used in the OHA Annual Report.
12. OMAFRA–related Business: Society AGM/Financials and Reporting due (Feb 1);
Reminder about the Guidebook for good Governance and Meetings.
13. Knowledge Café – not done due to time constraints
14. Service awards/cake; D2 Director, Kathryn Lindsay, presented an “Acknowledgment of Service” certificate to Kemptville for 115 years and Gloucester for 89 years of service with D2. Cake was served to celebrate.
15. Expression of appreciation / Adjournment

Motion: There being no further business, moved by Candace Dressler and seconded by David Archer – Perth that we adjourn at 3:12 p.m. Carried

Respectfully submitted,

Jocelyne Laframboise
Recording Secretary District 2

Kathryn Lindsay
District Director