

Report Checklist for Societies

August/September

OHA Dues and Liability Insurance

Dues based on number of members

Liability Insurance a flat rate

Dr. Ives donation based on number of members

Deadline: December 1

Send to: OHA Treasurer

January

Treasurer Bonding

Treasurer's POSITION is bonded

Must be completed annually - required by Horticultural Act

Deadline: January 1

Send to: OHA Treasurer

February

1. Horticultural Society Return

Required by OMAFRA in order to remain incorporated under Horticultural Act. The report that decides on the grant!!

Deadline: February 1

Send to: Ontario Ministry of Agriculture, Food and Rural Affairs District Office assigned to District 16. The address will be on the instruction sheet that comes with the form. This year, again, the office is in Vineland.

2. Horticultural Society Information Sheet

This form determines number of voting delegates for OHA Convention. Needed by District Director to prepare District Annual Report.

Deadline: February 1

Send to: OHA Secretary

4. Volunteer hours

Needed for the OHA annual report

Deadline: February 1

Send to: District Director

April

District Dues

Deadline: April 1

Send to: District Treasurer