



Ontario Horticultural Association Horticultural Service Certificate Nomination

Keeping Ontario Beautiful

To: _____ Director, District No. _____

This is to certify that a resolution was passed and recorded in the books of the

_____ Horticultural Society at the Board of Directors' meeting,

regularly held at _____ on _____, 20 _____

awarding a HORTICULTURAL SERVICE CERTIFICATE to: _____

to be presented at (town): _____ on _____, 20 _____

The above-named member has made valuable contributions to the promotion of horticulture in this community by:

We request that a certificate be prepared and forwarded to:

Secretary: _____ of _____ Horticultural Society

Mailing Address incl. P.C.: _____

Signed: _____ Date: _____

(Society President)

Approved by District Director: _____ Date: _____

Society: Please forward completed form to your District Director for approval.

District Director: Please forward completed form to OHA Awards Coordinator, Grace Esposito (address below)

11/10/2015

OHA SERVICE CERTIFICATE APPLICATION

Horticultural Societies can render service for many years only because unselfish members give freely of their time and effort. The Ontario Horticultural Association, believing such members should receive some recognition, makes available to member societies Service Certificates that may be awarded each year as follows:

ONE Certificate by a Society with a membership of less than 200 OR

TWO Certificates by a Society with a membership of more than 200.

Note: *Member societies* are those, which have paid their Association dues.

It should be clearly understood that these Certificates are not to be given for competitive work and rarely to an elected officer. It is not necessary that a Certificate be awarded each year. Recipients should be selected carefully so that the value of the award may be maintained.

Any member of a horticultural society who meets the following requirements is eligible for a Service Certificate:

1. Has been an active member in a horticultural society for ten or more years.
2. Has served on society committees, contributing time or effort to civic improvements and beautification of public planting projects.
3. Has encouraged membership in a society by participating in drives or canvassing for new members.
4. Has strived to give inspiration and leadership to any horticultural effort by other community groups, or to an individual.
5. Has shown, by involvement, sincere interest in the objectives of a horticultural society.

Presentation of a certificate before the required period of 10 years' membership can be made only in case of severe illness or a change of residence to another locality or district.

PROCEDURE

- A. The Horticultural Society's Board shall complete and forward a recommendation for a Service Certificate on the form provided, to their District Director. Should the recipient of the Certificate be one of the signing officers of the form then a vice-president or other officer should sign.
- B. The District Director shall make any investigation considered necessary and, when satisfied, shall approve the recommendation and forward it to the Awards Coordinator.
- C. The Awards Coordinator shall prepare a certificate with the name of the Horticultural Society making the award, the name of the recipient, affix the seal of the Association and forward the completed certificate to the Secretary of the society who shall arrange for its signing by the society officers and its presentation at a society meeting.
- D. Allow 6 to 8 weeks for preparation and delivery of the Certificate.

Please submit the completed nomination package to:

**Grace Esposito,
OHA Awards Coordinator
130 Riverview Avenue
Woodbridge, Ontario L4L 2L6
Email: awards@gardenontario.org**