

# AWARDS & GRANTS



ONTARIO  
HORTICULTURAL  
ASSOCIATION

[www.gardenontario.org](http://www.gardenontario.org)

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# ONTARIO HORTICULTURAL ASSOCIATION

## GENERAL

Members who provide the leadership and active participation which result in promoting the aims of the Horticultural Societies should be recognized and rewarded. Over the years, a number of awards have been made available by the Association in appreciation of outstanding services. Awards have also been contributed by individuals. This revised booklet now also includes grants available to Societies from the OHA.

***In order to submit a nomination for an award, or to apply for a grant, a Society must be an OHA member in good standing (i.e. annual dues paid and Society Annual Information Report submitted).***

This booklet is divided into eight sections, representing the different methods/levels by which awards are presented.

- 1) Awards available for members and presented by the Society
- 2) Awards available to youth programs
- 3) Awards available by nomination to members and presented by their respective Districts
- 4) Awards given by the Ontario Horticultural Association
- 5) Association's Honour Roll
- 6) Special Awards
- 7) Service Pins
- 8) Grants given by the Ontario Horticultural Association

Recommendations for awards are to be made through the Association's Awards Coordinator. Full supporting details are to be submitted to the Awards Coordinator, who will forward the nomination to the Awards Committee.

# SECTION 1

## AWARDS AVAILABLE FOR MEMBERS AND PRESENTED BY THE SOCIETY

### HORTICULTURAL SERVICE CERTIFICATE

One award per year may be given by a Society. Societies with a membership over 200 may give two awards per year. Application forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

**NOTE:** Horticultural Service Certificates may be presented only once to any member.

Horticultural Service Certificates are supplied free of charge and are inscribed by the Association. The Seal of the Association is affixed.



Recipients should be selected carefully so as to maintain the significance and integrity of the award, following these criteria:

- 1) Ten or more years of active membership in Societies.
- 2) Service on Society committees, contributing time and effort to civic improvements and beautification, or public plantings.
- 3) Encouraged membership enrolment by participating in drives or canvassing for new members.
- 4) Inspired the horticultural efforts of either individuals or groups.
- 5) Showed sincere interest in and supported the objectives of a Horticultural Society.

Any member of a Horticultural Society who meets these qualifications is eligible for a Service Certificate. In case of severe illness, the ten-year membership requirement may be shortened.

Follow the procedure outlined on the application form and allow at least two months ahead of presentation date to allow for lettering and mailing.

## JUDGING/EXHIBITING SERVICE CERTIFICATE

One award per year may be given by a Society. A Society with a membership over 200 may give two awards per year. Application forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

**NOTE:** *Judging/Exhibiting Service Certificates may be presented only once to any member.*

Judging/Exhibiting Service Certificates are supplied free of charge and are inscribed by the Association. The Seal of the Association is affixed.

Recipients should be selected carefully so as to maintain the significance and integrity of the award, following these criteria:



- 1) Ten or more years of active membership in Societies.
- 2) Service on Society committees, contributing time or effort to organizing and/or exhibiting in flower shows or photo competitions, or in judging shows.
- 3) Encouraged participation in exhibiting and showing by demonstrating expertise in organizing shows, floral design, horticultural exhibits, or horticulture/floral design photography.
- 4) Inspired judging, shows, and/or exhibiting efforts of either individuals or groups.
- 5) Showed sincere interest in and supported shows and judging of a Horticultural Society.

## LIFE MEMBERSHIP

Certificates are available for a Society to honour a member with a Life Membership, following these guidelines:

- 1) Long time membership in a Society, preferably a minimum of 15 years.
- 2) Continued interest in horticulture.
- 3) Serves as recognition of participation in the Society and contributions to its program.
- 4) Membership fees will no longer be collected by the Society from the member so honoured.



Life Membership certificates and accompanying membership cards are available from the Ontario Horticultural Association Supplies Chairperson for a nominal fee and must be inscribed by the Society.

## SOCIETY PRESIDENT'S AWARD

This is a certificate which may be presented to a member at the discretion of the Society's President in recognition of an outstanding contribution to the Society's activities. Copies of the certificate are available from the Supplies Chairperson for a nominal fee and must be inscribed by the Society.



## SECTION 2

### AWARDS AVAILABLE TO YOUTH PROGRAMS

#### YOUTH CERTIFICATE

Certificates to honour youth members are available for a nominal fee from the Supplies Chairperson and the Society is responsible for the inscription. Selection of candidates is the responsibility of the Society.

#### FRANCES LEMKE YOUTH ACTIVITY AWARD

In memory of Frances Lemke, a cash award of \$25 will be given annually to the Youth Program or Society which, in the estimation of the Youth Committee, has been the most successful and has made the greatest progress in the past year. Activity Reports on youth work must be completed and submitted for consideration for this award. Report forms will be available at the [www.gardenontario.org](http://www.gardenontario.org) website for each Youth Program to complete and send in.

**NOTE:** *Please send your completed Youth Activity Form with a Youth Competition Entry Sheet to the Youth Chairperson.*

#### RUBY BRYAN YOUTH SCRAPBOOK AWARD

This award includes a challenge plaque and cash prizes. The Youth Program will be responsible for any engraving.

The purpose of this award is for the members to prepare a Youth Program scrapbook, giving a pictorial and illustrated account of the youth garden program and activities of the past year. It may include sketches with descriptive narratives about specific subjects, meetings, or projects that have been featured during a year.

The size of the scrapbook is not limited, although it should be suitable for transportation to the Convention.

Entries should be brought to the Convention and left with the Youth Committee for judging.

**NOTE:** *Each Youth Program is limited to one entry per annual competition.*

#### RUBY LOBBAN AWARD

The Youth Program earning the highest number of points in competition at the Convention will receive a cash award.

#### MAISIE BRAY AWARD

Cash prizes are awarded to the winner of a Wildflower Poster Contest. The theme flowers, which are changed each year, are selected by the OHA Youth Committee at the OHA Convention.

**NOTE:** *Each club is limited to one entry per annual competition.*

## YOUTH PROJECT AWARD

A plaque and cash prizes are to be awarded annually to the winner of a public project undertaken by a Youth Program. A written presentation describing the project before, during, and after completion, including pictures, is to be submitted. The project might be planters on a city street, school plantings, or other public plantings.

**NOTE:**        ***Each Youth Program is limited to one entry per annual competition.***

## YOUTH LEADER AWARD

This is a plaque which may be presented to a person who has been a Youth Program Leader for a minimum of 5 years. Nominations may be made each year within a District to the District Director in a letter giving full details of the nominee's qualifications. From these nominations, the District Executive may select one nomination to be forwarded, not later than February 28<sup>th</sup>, to the Awards Coordinator to be considered by the Awards Committee.

**NOTE:**        ***Recipients of this award may only receive this award once.***

## SECTION 3

### AWARDS AVAILABLE BY NOMINATION FOR MEMBERS AND PRESENTED BY THEIR RESPECTIVE DISTRICTS

#### DISTRICT SERVICE AWARD

This award is an engraved wooden plaque provided by the Ontario Horticultural Association. One nomination may be made each year by each Society within a District to the District Director in a letter giving full details of the nominee's qualifications. From these nominations, the District Executive may select one award winner per year. The name of the recipient and the date of presentation are to be submitted to the Association Awards Coordinator by the District Director at least four months before the award is to be presented. The Association Awards Coordinator maintains a listing of recipients.



The criteria to be followed in the selection of a candidate are:

- 1) An individual who has given effective, long service to a Society or District, preferably a minimum of fifteen years, in horticulture, exhibiting, or judging.
- 2) An individual who has given extensive service to horticulture, exhibiting, or judging exclusive of Horticultural Societies.

**NOTE:**        ***Recipients of this award may only receive this award once.***

#### DISTRICT APPRECIATION AWARD

This certificate may be presented to a member or organization/business at the discretion of the District Director in recognition of an outstanding contribution to the District's activities in horticulture, exhibiting, or judging. Copies of the certificate are available for a nominal charge from the Association's Supplies Chairperson and must be inscribed by the District.



## SECTION 4

### AWARDS GIVEN BY THE ONTARIO HORTICULTURAL ASSOCIATION

Nominations for awards in this section must be submitted to the Awards Coordinator by February 28<sup>th</sup>. In each case, a member, Society, or District may nominate a recipient through the District Director. Full supporting documentation must accompany each nomination form as the Awards Committee will make its selection based on this information.

**NOTE:** Award nomination forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

**Recipients of any of these major awards are not eligible for a further OHA award for a period of three years.**

#### SILVER MEDAL AWARD

This is a silver medal with the Association logo and made to be worn as a pin. It is engraved on the back with the recipient's name and the presentation year.

The Ontario Horticultural Association Silver Medal, with its associated framed certificate, is the highest award of the Association. The award is given for outstanding work in the advancement of horticulture in accordance with the aims of the Association.



Outstanding work may include:

- 1) Meritorious service to beautification, conservation, or ecological work on a District or Provincial basis.
- 2) Establishment and maintenance of trial plots, botanical gardens, and arboreta and/or intensive horticulture such as originating and producing outstanding varieties of plants.
- 3) Outstanding leadership in the promotion of Horticultural Societies including their programs, membership, and related activities or other worthy efforts.

## TRILLIUM/SILVER FIR AWARD

The Trillium award is a silver brooch in the shape of a trillium. The award was initially donated by Thelma Boucher who was the OHA President in 1941. The Silver Fir Award is a silver lapel pin that was initiated by Alastair Crawford. The Trillium/Silver Fir Awards will be accompanied by a framed certificate. Two awards annually may be given for outstanding service to Horticultural Societies and/or the Ontario Horticultural Association for an extended period. Preference will be given to recipients of District and Society awards.



The criteria to be followed are:

- 1) Involvement giving outstanding service in the areas of beautification, conservation, ecology, administration, etc. at the Society, District, and/or Provincial level.
- 2) Planting within a Society and the community.
- 3) Leadership in the promotion of Horticultural Societies including their programs, membership, and related activities or other worthy efforts.



## AWARD OF MERIT

This award is a framed certificate and is given to an individual for notable contributions to the programs of the Association or a Society.

The Awards Committee may elect to present more than one Award of Merit in a given year, following these criteria in defining notable contributions:

- 1) Special beautifications project.
- 2) Outstanding work in the science or art of horticulture, in organizing shows, floral design, horticultural exhibits or horticulture/floral design photography, in judging shows or training judges.
- 3) Supporting individuals or organizations in the area of communication.
- 4) Any other worthy efforts such as: contribution towards the advancement of sound horticultural and/or ecological and conservation practices, fostering community gardens, outstanding work in the science or art of horticulture, or leadership of a special project that is within the aims of the OHA.



**NOTE:** Award nomination forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

## SECTION 5

### HONOUR ROLL

The Honour Roll is maintained in a loose-leaf book, one page for pictures and the opposing page for biographical information. Each recipient will be given a framed certificate to commemorate the occasion. Each District may nominate one person annually and the nomination should be forwarded to the Awards Coordinator by February 28<sup>th</sup>.

The Awards Committee will select a maximum of two candidates from those nominated.

Nominations should be based on these criteria:



- 1) Should be a member of a Horticultural Society with at least fifteen years of service to one or more Societies.
- 2) Should have made a contribution of horticultural service to the community, District, or Association or in the development of horticultural practices.
- 3) Should have given outstanding service at the Society and District level.

**NOTE:** Award nomination forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

***Recipients of this award may only receive this award once.***

### SPECIAL AWARDS

Nominations must be submitted to your District Director who must submit the signed form to the OHA Awards Coordinator by February 28<sup>th</sup>. Nominations containing relevant supporting documentation of no more than six pages will be considered by the Awards Committee. Nominations may be made by Societies or Districts.

**NOTE:** Award nomination forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.

***Recipients of any of these awards are not eligible for a further award for a period of three years.***

### COMMUNITY IMPROVEMENT AWARD

This award is a plaque provided by the Ontario Horticultural Association. It may be given to an individual, organization or company that, in the estimation of the Awards Committee, has enhanced the beauty of the landscape and/or added to the quality of life of a community with a horticultural project. Consideration will be given to projects that involve working with other organizations e.g., schools, Master Gardeners, businesses, and municipalities.

Nominations should include, in electronic format, descriptions/color copies of photographs of the project, its impact on the community, and the duration of the project.

### ENVIRONMENTAL AWARD

This award is a plaque provided by the Ontario Horticultural Association. It may be presented to an individual, organization, municipality, company, school or other educational establishment that, in the estimation of the Awards Committee, has made a significant contribution to environmental preservation including habitat, restoration, and/or improvement. Consideration will be given to nominations that include information about the amount of research involved, before and after descriptions/colour copies of photographs of the project, its impact on the community, the duration of the project, and community and municipality involvement.

## SECTION 7

### SERVICE PINS

A variety of service pins have been developed to acknowledge service of various positions within the OHA, Districts, and Societies. Service year pins have also been developed to acknowledge long standing membership within Societies.

**NOTE:** *OHA Service Pins are available through the Supplies Chairperson, by using the Supplies List and Order Form found at the [www.gardenontario.org](http://www.gardenontario.org) website.*

Service Pins Available	Service Year Pins Available
President	5 Years
Past President	10 Years
Judge	15 Years
District Director	20 Years
Past District Director	25 Years
Secretary	30 Years
Treasurer	35 Years
Member	40 Years
Youth Leader	45 Years
Life Member	50 Years
Assistant District Director	
Vice President	
Society Director	



OHA 10 Years' Service Pin example

## SECTION 8

### GRANTS GIVEN BY THE ONTARIO HORTICULTURAL ASSOCIATION

**NOTE:** *Grant application forms are available at the [www.gardenontario.org](http://www.gardenontario.org) website.*

#### SEEDY SATURDAY/SUNDAY GRANT

The Ontario Horticultural Association is providing two (2) grants of \$250 annually to its member Societies to organize a first-time Seedy Saturday/Sunday event in their communities. It is hoped that such support will promote seed saving and the exchange of regionally adapted, bio-diverse seed in Ontario for the purposes of promoting seed saving and seed exchange in Ontario. (This event may be held any day of the week)

#### **CRITERIA**

Seedy Saturdays/Sundays bring together gardeners, farmers, seed savers, and citizens passionate about gardening, food security, and the environment.

These one day non-profit public events often feature speakers and workshops, vendors, youth activities, and seed exchanges and sales.

Eligible event expenses include costs related to the rental of venue, tables and chairs, speaker fees, signage, and promotional material.

When completing your application, please provide a detailed budget breakdown of how the funds will be used.

#### **TO APPLY:**

Please complete the Seedy Saturday/Sunday application form, found at the [www.gardenontario.org](http://www.gardenontario.org) website and mail it to the Awards Coordinator **NO LATER THAN NOVEMBER 15<sup>TH</sup>** of the current year.

If your Seedy Saturday/Sunday event is awarded a grant, payment will be made in January of the year of the event.

**NOTE:** *Recipients of this award may only receive this award once.*

## SPECIAL PROJECTS GRANT

To assist the Societies in meeting the objectives of the Ontario Horticultural Association, the Board will provide a SPECIAL PROJECT grant for ten projects a year to a maximum of \$500 for each project.

**NOTE:** *A Society that receives a Special Project Grant cannot apply again for this grant for five years.*

### TO APPLY:

***Please complete the Special Projects application form, which can be found at the [www.gardenontario.org](http://www.gardenontario.org) website.***

Applications must be submitted to your District Director who must submit the signed form to the OHA Awards Coordinator by February 28<sup>th</sup>.

### CRITERIA

Projects must be of a long-lasting benefit to the Society or community. The judging panel will be looking for a budget and a site plan showing the placement and quantity of each plant variety. Extra consideration will be given for the use of native plants, Society and community involvement, and one or two colour copies of photographs of the site. Do not send original photographs. Your submission should be no more than 6 pages. Society must be an OHA member in good standing.

The grant is not to be used for annuals, mulch, manure, compost, hard surface or construction materials.

**Note:** This form must be returned with your original receipts.

## COMMUNITY GARDEN GRANT

The Ontario Horticultural Association (OHA) encourages its member Societies to create or contribute to community gardens whether urban or rural. The OHA will award a grant of \$500 each to two eligible Societies to assist with the funding of a new community garden or the upgrading of an existing community garden.

### WHAT IS A COMMUNITY GARDEN?

For the purposes of this grant, a community garden is defined as a plot of land, either publicly or privately owned, that is used primarily to grow food for gardeners and/or the surrounding community. Either the whole space is communal or each member maintains a plot. Members may or may not pay a fee, but the garden must have a communal aspect such as shared maintenance, donations of produce to a local charity, or social activities.

### WHO CAN APPLY?

A Society (in good standing) applying for this grant should play a specific role in the creation or maintenance of the community garden involved either acting as the lead organization or as a member of a collaborative of partnering organizations.

The community garden must be:

- Accessible to the wider community
- Involve broad community participation
- Primarily focused on local food production

## WHAT CAN BE FUNDED?

- Tools, materials, and equipment that are directly used in the completion of the project (raised beds, accessible planters, etc.)
- Site development costs and services
- Facilities and structures (washroom, composting area, water harvesting area, shade structure) that support the gardening activities of the members

## WHAT CANNOT BE FUNDED?

- Operating or administration expenses associated with the development, implementation, and completion of the project such as staff salaries, computer equipment, refreshments, travel costs, etc.
- Flower-only garden projects (See Special Project Grant), seeds or transplants, trees (see Tree Grant)
- Garden accessories or signage
- Marketing materials

## OVERALL CRITERIA FOR START-UP OR EXISTING COMMUNITY GARDENS

- Be non-profit
- Written permission of landowner to use the site
- Demonstrated garden plan which includes descriptions of how the garden will be developed/upgraded, how the garden will operate, and how the garden will be maintained
- Garden plan should identify the role of the Horticultural Society applying for the grant and a list of other community organizations that are involved in the garden
- Certificate of liability insurance
- Garden budget

## TO APPLY:

***Interested Societies can complete the Community Garden Grant application form, found at the [www.gardenontario.org](http://www.gardenontario.org) website.*** Applications must be submitted to your District Director who must submit the signed form to the OHA Awards Coordinator by February 28<sup>th</sup>.

Be sure to include copies of landowner's permission, garden plan, a certificate of liability insurance, and your garden budget.

## REPORTING REQUIREMENTS:

Successful garden grant applicants will be required to submit a completed report form along with itemized original receipts and photos of the completed project to the OHA Awards Coordinator before December 31<sup>st</sup> of the next year. For example, a grant awarded in 2015 must have its completed report with receipts and photos submitted by December 31<sup>st</sup> of 2016. Otherwise the OHA will assume that the community garden project has not been completed and the grant monies will be cancelled. NO funds will be released without itemized receipts.

**NOTE:**        ***Recipients of this award may only receive this award once.***

## TREE GRANT

Starting January 1<sup>st</sup> each year, the OHA distributes grants for the planting of a tree or trees by Horticultural Societies on public land.

Grants are given to the first 25 eligible Horticultural Societies who request a tree grant before February 28<sup>th</sup>.

The funds for these grants are provided by donations made through the Memorial Tree Fund.

### **TO APPLY:**

***Please complete the Tree Grant Form at the [www.gardenontario.org](http://www.gardenontario.org) website.***

***NOTE: To be eligible, Societies must be members in good standing of the OHA and not have received a tree grant in the last 3 years.***

## YOUTH HELP PROGRAM GRANT

The Youth Help Program Grant provides Youth Clubs/Groups with financial support. Any active Youth Club/Group in Good Standing with the Ontario Horticultural Association may apply for the grant. The grant may be used for programming, seeds, special events, supplies, etc. for the Youth Club/Group applying for the grant.

### **TO APPLY:**

***Grant forms are available at the [gardenontario.org](http://gardenontario.org) website.***

***NOTE: Any Youth Club/Group receiving a grant cannot apply the following year.***

## AWARDS COMMITTEE

The OHA Awards Committee is comprised of the President (Chair of the Committee), the Vice President, the Past President, the Treasurer, the Secretary, the Awards Coordinator, and the Chair of the Past Presidents' Council.

Any decision of the Awards Committee will be considered as a decision of the Board of Directors.

***All submissions become the property of the Ontario Horticultural Association. Submissions not receiving awards will be held for consideration for the following year only.***

## OHA AWARDS CONTACT

**Ontario Horticultural Association  
Awards Coordinator  
Email: [awards@gardenontario.org](mailto:awards@gardenontario.org)**

**[www.gardenontario.org](http://www.gardenontario.org)**

**For awards provided through the  
OHA Competitions at the OHA Annual Convention, please check out the  
OHA Competition Schedules at the [www.gardenontario.org](http://www.gardenontario.org) website**

*Keeping Ontario Beautiful™*